

To: Members of the Cabinet

Date: 21 February 2018

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Dear Councillor

You are invited to attend a meeting of the **CABINET** to be held at **10.00 am** on **TUESDAY, 27 FEBRUARY 2018** in the **COUNCIL CHAMBER, COUNTY HALL, RUTHIN.**

Yours sincerely

G Williams
Head of Legal, HR and Democratic Services

AGENDA

PART 1 - THE PRESS AND PUBLIC ARE INVITED TO ATTEND THIS PART OF THE MEETING

1 APOLOGIES

2 DECLARATION OF INTERESTS

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

3 URGENT MATTERS

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

4 MINUTES (Pages 7 - 16)

To receive the minutes of the Cabinet meeting held on 23 January 2018 (copy enclosed).

5 RESPONSE TO WELSH GOVERNMENT INVITATION TO PREPARE A JOINT DENBIGHSHIRE & CONWY LOCAL DEVELOPMENT PLAN (LDP) (Pages 17 - 26)

To consider a report by Councillor Brian Jones, Lead Member for Highways, Planning and Sustainable Travel (copy enclosed) seeking Cabinet agreement to a joint response with Conwy County Borough Council setting out the Council's preferred approach to progress with producing an individual replacement Denbighshire LDP but with greater collaboration and development of complementary strategies with Conwy.

6 NON-DOMESTIC RATES (NDR) WRITE-OFFS (Pages 27 - 28)

To consider a report by Councillor Julian Thompson-Hill, Lead Member for Finance, Performance and Strategic Assets (copy enclosed) seeking Cabinet approval to write off irrecoverable NDR (business rates) as detailed within the report.

7 FINANCE REPORT (Pages 29 - 44)

To consider a report by Councillor Julian Thompson-Hill, Lead Member for Finance, Performance and Strategic Assets (copy enclosed) detailing the latest financial position and progress against the agreed budget strategy.

8 CABINET FORWARD WORK PROGRAMME (Pages 45 - 50)

To receive the enclosed Cabinet Forward Work Programme and note the contents.

PART 2 - CONFIDENTIAL ITEMS

EXCLUSION OF PRESS AND PUBLIC

It is recommended in accordance with Section 100A (4) of the Local Government Act 1972, that the Press and Public be excluded from the meeting during consideration of the following item of business because it is likely that exempt information as defined in paragraph 14 of Part 4 of Schedule 12A of the Act would be disclosed.

9 AWARD OF NORTH WALES DOMICILIARY CARE AGREEMENT (Pages 51 - 76)

To consider a confidential report by Councillor Bobby Feeley, Lead Member for Well-being and Independence (copy enclosed) seeking Cabinet approval to accept and reject tenders in relation to a recent procurement exercise for the North Wales Domiciliary Care (Framework) Agreement.

MEMBERSHIP

Councillors

Hugh Evans
Bobby Feeley
Huw Hilditch-Roberts
Richard Mainon

Tony Thomas
Julian Thompson-Hill
Brian Jones
Mark Young

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All Councillors for information
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Town and Community Councils

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LOCAL GOVERNMENT ACT 2000

Code of Conduct for Members

DISCLOSURE AND REGISTRATION OF INTERESTS

I, *(name)*

a *member/co-opted member of
*(*please delete as appropriate)*

Denbighshire County Council

CONFIRM that I have declared a ***personal / personal and prejudicial** interest not previously declared in accordance with the provisions of Part III of the Council's Code of Conduct for Members, in respect of the following:-
*(*please delete as appropriate)*

Date of Disclosure:

Committee *(please specify)*:

Agenda Item No.

Subject Matter:

Nature of Interest:

*(See the note below)**

Signed

Date

*Note: Please provide sufficient detail e.g. 'I am the owner of land adjacent to the application for planning permission made by Mr Jones', or 'My husband / wife is an employee of the company which has made an application for financial assistance'.

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CABINET

Minutes of a meeting of the Cabinet held in the Council Chamber, County Hall, Ruthin on Tuesday, 23 January 2018 at 10.00 am.

PRESENT

Councillors Hugh Evans, Leader and Lead Member for the Economy and Corporate Governance; Bobby Feeley, Lead Member for Well-being and Independence; Huw Hilditch-Roberts, Lead Member for Education, Children and Young People; Brian Jones, Lead Member for Highways, Planning and Sustainable Travel; Richard Mainon, Lead Member for Developing Community Infrastructure; Tony Thomas, Lead Member for Housing, Regulation and the Environment; Julian Thompson-Hill, Lead Member for Finance, Performance and Strategic Assets, and Mark Young, Lead Member for Corporate Standards

Observers: Councillors Mabon ap Gwynfor, Jeanette Chamberlain-Jones, Meirick Davies, Martyn Holland, Huw Jones, Arwel Roberts, Glenn Swingler, Rhys Thomas and Emrys Wynne

ALSO PRESENT

Chief Executive (MM); Corporate Director Economy and Public Realm (GB); Heads of Service: Finance/S.151 Officer (RW) and Education & Children's Services (KE); Team Leader Places (SC); Strategic Planning and Housing Manager (AL); Programme Manager – Modernising Education (JC); Lead Officer – Community Housing (GD); Built Environment Manager (GR) and Committee Administrator (KEJ)

1 APOLOGIES

Nicola Stubbins, Corporate Director Communities

2 DECLARATION OF INTERESTS

The following members declared a personal interest in agenda item 6 – Delivery of Band B 21st Century Schools Programme –

Councillor Meirick Davies – Governor Ysgol Cefn Meiriadog & Ysgol Trefnant
Councillor Huw Hilditch-Roberts – Governor Ysgol Brynhyfryd & Pen Barras/Parent
Councillor Martyn Holland – Governor Ysgol Bro Famau
Councillor Arwel Roberts – Governor Ysgol y Castell & Ysgol Dewi Sant
Councillor Glenn Swingler – Governor Ysgol Pendref
Councillor Rhys Thomas – Governor Ysgol Twm o'r Nant & Ysgol Frongoch
Councillor Tony Thomas – Governor Ysgol Brynhedydd/Child in St. Brigid's School
Councillor Julian Thompson-Hill – Governor Ysgol Clawdd Offa
Councillor Emrys Wynne – Governor Ysgol Borthyn
Councillor Mark Young – Governor Denbigh High School

Councillor Meirick Davies also declared a personal interest in agenda item 9 Budget 2018/19 – Final Proposals because he was Chair of the Fire and Rescue Authority.

3 URGENT MATTERS

No urgent matters had been raised.

4 MINUTES

The minutes of the Cabinet meeting held on 12 December 2017 were submitted.

***RESOLVED** that the minutes of the meeting held on 12 December 2017 be approved as a correct record and signed by the Leader.*

5 PROPOSAL TO ESTABLISH A STRATEGIC PLANNING GROUP

Councillor Brian Jones presented the report outlining proposals to replace the Local Development Plan Steering Group with a more focused Strategic Planning Group to lead on the development of a replacement Local Development Plan (LDP).

The new Group would provide corporate leadership and guidance in taking forward the replacement LDP through to formal adoption and to focus on the delivery of the LDP strategy and policies. The draft terms of reference setting out the role and purpose of the Group and its membership had been attached to the report.

Cabinet noted the proposals for a smaller, more focused Group, and sought assurances that opportunities would be provided for all members to input into the new process. Officers confirmed that the draft terms of reference made provision for one representative and substitute representative from each Member Area Group (MAG) and the onus was on that member to report back and provide input from their respective MAGs and political groups. In addition all relevant paperwork relating to the Group's meetings would be available to all councillors and regular workshops/briefing sessions would be held on a six monthly basis to ensure ongoing involvement of all members. Update reports would be included on MAG agendas when required and key stages of development would be reported to Cabinet and/or Council. In response to questions the Lead Member and Strategic Planning and Housing Manager –

- confirmed that meetings of the new Group would not be open to all members to attend and it was agreed to make this fact clearer in the terms of reference
- highlighted that meetings would not be open to the public
- acknowledged the hard work of the LDP Steering Group and confirmed that the revised population and household forecasts would be the basis for the new LDP
- explained the statutory requirement to provide an Annual Monitoring Report to Welsh Government and the role of the new Group in overseeing preparation of that report; it was agreed to further clarify that process in the terms of reference
- reiterated the intention to seek one representative and one substitute representative from each MAG given that it was a new Group which required a smaller membership than the previous Steering Group.

Cabinet highlighted the importance of MAG representatives proactively engaging with their respective MAGs to feedback and provide further input into the process.

RESOLVED that Cabinet approve the establishment of the group, draft Terms of Reference and membership of the Strategic Planning Group attached as Appendix 1 to the report, subject to inclusion within the Terms of Reference of (1) clearer reference that the Group's meetings would not be open to all elected members to attend, and (2) further clarification regarding the process for preparing the Annual Monitoring Report.

6 DELIVERY OF BAND B - 21ST CENTURY SCHOOLS PROGRAMME

Councillor Huw Hilditch-Roberts presented the report advising Cabinet of the approval of its Band B programme submission for the 21st Century Schools and Education Programme and the implications for delivery.

The Council had made excellent progress in delivering the Band A proposals in partnership with Welsh Government and together would have invested over £90m by 2019 to deliver key projects. In July 2017 Cabinet approved submission of Band B proposals worth £80.5m to Welsh Government as part of the next phase of investment. Welsh Government had since approved the investment in principle subject to approval of individual project business cases. Consequently Cabinet was asked to confirm the Council's financial commitment to delivering Band B proposals in line with the Corporate Plan. Denbighshire's contribution would be £32.8m and the revenue budget required to fund the borrowing to support the programme would be approximately £1.8m over the seven years of the programme. No detail had been provided in terms of individual proposals which would be subject to individual business cases being considered by the Strategic Investment Group and Cabinet.

Cabinet welcomed the report and investment in school building works for the benefit of children and young people and the Leader was keen to continue the investment and progress of the previous Council and take advantage of any available funding from Welsh Government for that purpose. Councillor Mark Young highlighted the need to ensure an open process for communities and the Lead Member provided assurances with regard to lessons learnt from previous reviews which would be reflected in future processes.

The Lead Member and Head of Education and Children's Services responded to questions from non-Cabinet members as follows –

- the Strategic Outline Programme had been submitted prior to the recent announcement of additional monies specifically for Welsh Medium education. However members were reminded that approximately £30m had been invested in increasing and improving facilities for Welsh Medium education in the Band A tranche of funding and further assurances were provided that any plans taken forward in Band B would focus on continuing to strengthen and increase provision for Welsh Medium education. Officers were keen to ensure members were informed of any announcements from Welsh Government which may add to or enable plans to be taken forward to invest in the school estate generally

- officers were committed to ensuring that any deficits in educational provision across all schools in Denbighshire were addressed and the provision for ASD Learners had been debated during development of the Strategic Outline Plan; that debate would continue as more detailed plans were developed
- once Cabinet had confirmed its financial commitment it would be possible to undertake extensive discussions around any subsequent proposals brought forward in line with the democratic process and adherence to the School Organisation Code policies and procedures
- assurances were also provided that officers worked closely with design teams regarding environment impacts and recognised the commitment to ensure environmental demands were met as far as possible within the financial resources available for particular projects.

RESOLVED that Cabinet –

- (a) *confirms its financial commitment to delivering Band B proposals in accordance with the Strategic Outline Programme as submitted to the Welsh Government to enable it to meet the priority included within the Corporate Plan 2017 – 2022, and*
- (b) *confirms that it has read, understood and taken account of the Well-being Impact Assessment attached at Appendix 1 to the report as part of its consideration.*

7 HOUSING RENT SETTING & HOUSING REVENUE AND CAPITAL BUDGETS 2018/19

Councillor Julian Thompson-Hill presented the report seeking Cabinet approval for the Denbighshire housing annual rent increase, the Housing Revenue Account Capital and Revenue Budgets for 2018/19 and Housing Stock Business Plan.

Councillor Thompson-Hill guided members through the budget figures and income level assumptions which had been calculated taking into account the Welsh Government Rent Policy for social housing rents and mechanism for uplifting rents. The annual review of the Housing Stock Business Plan showed it remained robust and financially viable with sufficient resources to support the management and supervision of the housing service and the investment needs of the stock.

Cabinet was pleased to note the high satisfaction rating from tenants and that Denbighshire compared favourably with other local authorities and housing associations in terms of housing rents. It was also noted that Denbighshire had consistently low housing rent arrears in comparison to Wales and the UK. However Universal Credit was acknowledged as a risk which was being well managed within Denbighshire with low numbers of rent arrears at present. Members were also pleased to note that a programme of 170 new build homes had been incorporated within the Housing Stock Business Plan and the Lead Officer – Community Housing answered questions regarding progress with that particular programme and also confirmed that alternative heating sources to liquid gas in rural areas were being investigated. Garages had not been dealt with in the report as they were not subject to Welsh Government Rent Policy and the charges and use of garages sites

would be reviewed by the Head of Facilities, Assets and Housing. Nevertheless Councillor Bobby Feeley expressed concern regarding the time taken to complete the review of garages sites and it was agreed to receive a report back on the Council's approach to garages following completion of the review in approximately six months' time.

RESOLVED that –

- (a) *the Housing Revenue Account Budget for 2018/19 (Appendix 1 to the report) and the Housing Stock Business Plan (Appendix 2 to the report) be adopted, and*
- (b) *rents for Council dwellings be increased in accordance with the Welsh Government Policy for Social Housing Rents introduced in April 2015 to an average weekly rent of £87.63 with effect from Monday 2 April 2018.*

8 RECOMMENDATIONS OF THE STRATEGIC INVESTMENT GROUP

Councillor Julian Thompson-Hill presented the report seeking Cabinet support of projects identified for inclusion in the 2018/19 Capital Plan as recommended by the Strategic Investment Group (SIG) and detailed in Appendix 1 to the report.

Councillor Thompson-Hill guided members through the report and explained the funding available for block allocations for on-going programmes of work. Reference was made to the work of the SIG in reviewing the bids for allocations and a summary of their recommendations had been provided and elaborated upon further at the meeting. Specific bids for which SIG had recommended no or reduced funding be allocated had been detailed in Appendix 2 to the report. Councillor Thompson-Hill referred to representations received from members regarding the Horseshoe Pass 40mph speed limit proposal with SIG's view that other funding sources had not been fully investigated. A bid for grant funding would subsequently be submitted to Welsh Government but if unsuccessful, an amendment to the recommendation to include that funding allocation for inclusion in the 2018/19 Capital Plan was made.

The Lead Members and officers responded to questions as follows –

- C07 Highways Block – funding for highways issues had been included within the overall block allocation and the Head of Service would determine the most appropriate use of that allocation. The loan element to allow continuation of the programme of replacement street lighting lanterns was being dealt with separately. With regard to the Public Rights of Way proposal other sources of funding would be explored by the service
- Flood Risk Management Works – flood works were included as part of the block allocation for highways and a report on flood risk management was nearly completed. In response to questions from Councillor Jeanette Chamberlain-Jones regarding progress with recent surveys carried out in flood risk areas it was agreed that officers contact her directly thereon outside of the meeting

- C06 Traffic Works – Coach Parking Feasibility Study – this element of the bid related to a feasibility study across a number of areas but had not been supported due to affordability with other funding sources to be explored
- it was clarified that the detail of the individual bids had been emailed to all members with a link to the members' library and a hard copy had also been made available in the members' room.

RESOLVED that the projects detailed in Appendix 1 to the report for inclusion in the 2018/19 Capital Plan be supported, together with the addition of an item from Appendix 2 relating to the Horseshoe Pass 40 mph speed limit should the grant application for funding be unsuccessful, and recommended to full Council.

9 BUDGET 2018/19 - FINAL PROPOSALS

Councillor Julian Thompson-Hill presented the report setting out the implications of the Local Government Settlement 2018/19 and proposals to finalise the budget for 2018/19, including the level of Council Tax.

Councillor Thompson-Hill provided an overview of the budget process and latest budget position and elaborated upon the proposals for consideration and recommendation to full Council in order to set the budget for 2018/19. The final settlement had resulted in a cash reduction of -0.2% (provisional settlement had indicated -0.9%) but in order for the funding position to have remained neutral the settlement would have needed to be at least +3.6%. Whilst the reduction had not been as great as first feared other factors needed to be taken into account such as pressures in pay, pension and the National Living Wage, as well as price/energy inflation, fire service levy and allowances for increases to the Council Tax reduction scheme. Pressures remained across the authority with an increased demand for funding education and social care – the proposed budget included an increase of £1.8m (2.7%) in budgets for schools and an additional allocation of £1.5m (3.2%) to social care. Savings had been found from across the Council to help deliver a balanced budget. With regard to Council Tax a rise of 4.75% was proposed which included an additional allocation of 2% to fund social care pressures worth £1.5m.

Cabinet discussed the budget proposals, acknowledging the continued reduction in Denbighshire's budget allocation and subsequent implications for services, and also recognised that the financial climate remained challenging into the future which would lead to more difficult decisions. Whilst welcoming the proposed increases to the social care budget Councillor Bobby Feeley highlighted her funding concerns for future years given the continued increased demand and future pressures identified. She also highlighted the need to ensure residents were made aware of the specific increase in Council Tax to fund existing social care pressures. Councillor Huw Hilditch-Roberts agreed, adding that there was a perception that Council Tax accounted for most of the Council's budget which also needed to be addressed. He believed that the proposed budget was fair, coherent and prudent and should give confidence to residents with social care, education and children's services being protected. In light of continued pressures and reduced future settlements members were also keen to start the budget process for future years as early as possible.

Further discussion on the budget proposals focused on the following –

- work was ongoing to manage energy costs and keep increases to a minimum; reducing energy consumption was a key issue in the Corporate Plan and an Energy Prospectus was currently being developed
- tribute was paid to the work of the retiring County Archaeologist and the implications of deleting that post was discussed. It was noted that specialist advice may need to be sought from outside the authority in the future
- the reasoning behind the removal of the small business development grant scheme in favour of a 50% saving and investment into a more focused business improvement system was elaborated upon
- work was being carried out with schools and HR to ensure contracts for staff were suitable and adaptable within schools to enable contracts to be changed in line with changing needs
- the Council was still supporting independent living and resilience and whilst the Supporting People Team were taking up the issue over the future of the Welsh Independent Living Grant, other means had been identified which would enable that support to be continued without that specific grant funding
- whilst additional funding was being put into education and social care it was recognised that both sectors would still be under a lot of pressure
- the additional base budget elements as detailed in the financial projections for future years was further explained in response to questions
- the difference between general balances and reserves was explained and officers confirmed that whilst there was general guidance with regard to the amount of general balances and reserves to be held by local authorities there was no prescribed amount in law.

RESOLVED that Cabinet –

- (a) *notes the impact of the Local Government Settlement 2018/19;*
- (b) *supports the proposals outlined in Appendix 1 to the report which were in line with assumptions presented to members at budget briefings held in November 2017, and accordingly recommends them to the full Council in order to finalise the 2018/19 budget, and*
- (c) *recommends to Council that the average Council Tax rise required to support the budget is 4.75%, which recognises the increasing cost pressures in adults and children’s social care by providing additional funding of £1.5m.*

At this juncture (12.10 p.m.) the meeting adjourned for a refreshment break.

10 FINANCE REPORT

Councillor Julian Thompson-Hill presented the report detailing the latest financial position and progress against the agreed budget strategy. He provided a summary of the Council’s financial position as follows –

- service and corporate budgets were forecast to break-even due to the use of corporate contingencies

- service efficiencies worth £0.902m having already been agreed as part of the budget with the assumption that all would be delivered – any exceptions would be reported to Cabinet if required
- highlighted current risks and variances relating to individual service areas, and
- provided a general update on the Housing Revenue Account, Housing Capital Plan and the Capital Plan (including the Corporate Plan element).

Councillor Bobby Feeley was keen to reiterate that even with the proposed additional funding allocation for Community Support Services there would still be pressures on social care budgets going forward and Cabinet noted that the position would be closely monitored. With regard to adverse weather conditions and impact on finances Councillor Julian Thompson-Hill referred to the winter maintenance reserve to aid peaks and troughs in expenditure with no issues at present.

RESOLVED that Cabinet notes the budgets set for 2017/18 and progress against the agreed budget strategy.

11 CABINET FORWARD WORK PROGRAMME

The Cabinet Forward Work Programme was presented for consideration and members noted the following amendments/additions –

- Business Improvement Districts – rescheduled from May to March 2018
- Hafan Deg Day Centre, Rhyl – added to the work programme for April 2018
- Care Home Review – to be added to the work programme, date to be confirmed

RESOLVED that Cabinet's Forward Work Programme be noted.

EXCLUSION OF PRESS AND PUBLIC

RESOLVED that under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting for the following item of business on the grounds that it would involve the likely disclosure of exempt information as defined in Paragraph 14 and 16 of Part 4 of Schedule 12A of the Act.

12 FORMER NORTH WALES HOSPITAL DENBIGH - UPDATE ON COMPULSORY PURCHASE ORDER (CPO) PROCEDURE

Councillor Hugh Evans presented the confidential report updating Cabinet on the CPO procedure relating to the former North Wales Hospital, Denbigh and seeking members' support for the process to determine the best development option and developer for the site as set out within the report. It was noted that Wales Audit Office officials had been consulted and were satisfied with the proposed process.

Officers provided some background information leading up to the current situation and members noted the timescales for completion of the CPO and delivery of the project. The final version of the tender specification had been circulated at the meeting and officers highlighted the main changes from the previous draft. Members discussed with officers the recommendations as detailed within the report, including the tender specification and assessment and evaluation procedure

in order to determine the best option for the site together with some general legalities and risks around the whole process and future cost implications. Following a detailed debate it was –

RESOLVED that Cabinet supports the process as set out within the report for determining the preferred development option and developer for the site once the Compulsory Purchase Order (CPO) process was completed.

The meeting concluded at 1.00 p.m.

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Report To:	Cabinet
Date of Meeting:	27 th February 2018
Lead Member / Officer:	Cllr Brian Jones, Lead Member for Highways, Planning and Sustainable Travel
Report Author:	Angela Loftus, Strategic Planning & Housing Manager
Title:	Response to Welsh Government invitation to prepare a Joint Denbighshire & Conwy Local Development Plan (LDP)

1. What is the report about?

To agree a response to correspondence (received 14th December 2017 and attached as Appendix 1) from Lesley Griffiths, Cabinet Secretary for Energy, Planning and Rural Affairs inviting Denbighshire County Council (DCC) and Conwy County Borough Council (CCBC) to prepare a Joint Local Development Plan (LDP). The Cabinet Secretary has also made a similar request to:

- Carmarthenshire, Ceredigion and Pembrokeshire
- Blaenau Gwent, Monmouthshire, Newport and Torfaen
- Bridgend, Caerphilly and Rhondda Cynon Taff

2. What is the reason for making this report?

The Cabinet Secretary has requested a 'positive' response from both DCC and CCBC by 28th February 2018 and has made it clear that where Local Planning Authorities (LPAs) ignore this opportunity she will consider whether to use her intervention powers under the Planning (Wales) Act 2015 to direct authorities to produce Joint LDPs. Welsh Government have insisted that all work on the replacement Denbighshire LDP is stopped until the Joint LDP is given serious consideration.

3. What are the Recommendations?

- a) That Cabinet agrees to submit a joint response with Conwy County Borough Council to Welsh Government setting out the Council's preferred approach to progress with producing an individual replacement Denbighshire LDP but with greater collaboration and development of complementary strategies with Conwy. That Cabinet authorises the Leader in consultation with the Head of Planning & Public Protection to agree the final joint response.
- b) That Cabinet acknowledges the risk that the Cabinet Secretary may use her intervention powers and direct DCC and CCBC to prepare a full Joint LDP.

4. Report details

- 4.1 The Denbighshire Local Development Plan (LDP) was adopted June 2013 under the requirements of the Planning & Compulsory Purchase Act 2004. The LDP sets out the Council's priorities for the development and use of land in the County and its policies to implement them over the 15 year plan period 2006 and 2021. The LDP has been

monitored on an annual basis with the publication of three Annual Monitoring Reports (AMRs) to date. Each AMR assesses the extent to which the LDPs strategy, policies and development sites are being delivered.

- 4.2 The Planning and Compulsory Purchase Act 2004 makes provision for two or more local planning authorities to prepare a joint LDP if they so wish. The Planning (Wales) Act 2015 gives Welsh Ministers the power to direct local authorities to produce joint local development plans. Consideration of joint plans is also set out in the Welsh Government's 'Local Development Plan Manual (Edition 2, August 2015)' and White Paper on 'Reforming Local Government: Resilient and Renewed (January 2017)'.
- 4.3 Having an up-to-date LDP is a fundamental part of the plan-led system, in accordance with Section 69 of the 2004 Act, LPAs must commence a review of their LDPs no more than four years following adoption; earlier if the results of an AMR indicate that this is required. The first stage of the review process is to prepare and consult on the LDP Review Report. The Denbighshire LDP Review Report indicated that a full Replacement LDP was required. As per the above legislation the LDP Review Report must consider the preparation of Joint Plans. It was considered that a Joint LDP with Conwy CBC was not the best option, when considering the potential impact on timing and exacerbation of the 5 year housing land supply situation. Differing Council priorities and strategic direction were also seen as hurdles to preparation of a Joint LDP. It was considered that producing individual plans could still achieve savings due to evidence base collaboration and reduced use of consultants. A draft Delivery Agreement for Denbighshire's Replacement Plan was prepared indicating that a new LDP would be adopted by 2021; ensuring that Denbighshire was not left without an adopted development plan and reliant on national policy only. The Review Report and draft Delivery Agreement were subject to a 9 week period of consultation ending on the 20th October 2017, approved by Council on 5th December 2017 and submitted to Welsh Government on 13th December 2017.
- 4.4 It is considered that Denbighshire has an excellent track record in producing the current LDP and had demonstrated its ongoing commitment to the development plan process by completing AMRs on time and submitting the Review Report, together with accompanying detailed Background Papers, within the required timescale. The submission of the Council's Delivery Agreement for the Replacement LDP also demonstrates this commitment.
- 4.5 Despite the arguments indicating there were significant barriers to the preparation of a joint plan made in the Review Report, this has not been accepted by Welsh Government. The Cabinet Secretary has written to both DCC and CCBC inviting a positive response to the production of a Joint LDP by the 28th February 2018. The letter considers that the production of a Joint LDP would not impact on the preparation time, would improve savings, increase staff capacity/resilience and ensure links to the preparation of Strategic Development Plan (SDP).
- 4.6 For Members' information, the Cabinet Secretary has also written to all North Wales authorities inviting the submission of proposals for a North Wales Strategic Development Plan. There is no time constraint in responding to the SDP request. The North Wales Economic Ambition Board and the North Wales Chief Planning Officer

Group will be discussing the invitation in more detail over the coming months and a future report will be presented through the political process.

- 4.7 There is legitimate concern that the delays that have already been caused to the timetable for production of the Replacement LDP through Welsh Government intervention are significant. There is a clear risk that a Joint LDP will take longer than individual plans to produce, especially as it would require the establishment of new joint governance structures; back-tracking to produce, consult on and approve a new joint Delivery Agreement; consideration of joint evidence base matters; development of a new strategy for the new combined area; and agreement from two Councils at key stages of the LDP process, all of which will inevitably lead to significant delays, potentially delaying the adoption of a replacement LDP for over 2 years.
- 4.8 Denbighshire's current LDP (together with related Supplementary Planning Guidance) effectively expires in June 2021 and there is no legal provision for extending the lifetime of the LDP. The production of a Joint LDP would put the Council at risk of not having a replacement adopted LDP in place by 2021. This would leave Denbighshire reliant on national policy and vulnerable to speculative development for some time.
- 4.9 Production of a Joint LDP will require agreement and compromises to ensure the needs of both authorities are met in the resulting LDP, which could result in the dilution of the growth strategy, local issues and policy proposals. The joint approach would result in a larger geographical area to be covered, potentially further distancing officers and work on the preparation of the LDP from local communities.
- 4.10 The opportunities and challenges for the region outlined by the Cabinet Secretary, including capitalising on opportunities along the A55 corridor to deliver growth, ensuring a portfolio of development sites, addressing the resilience of market towns and the rural hinterland and delivering better outcomes on a more consistent basis can be addressed through the production of a Strategic Development Plan for North Wales, providing a clear strategic approach for the region. All six local authorities in North Wales are already committed to strategic land use planning in the region as set out in the North Wales Economic Ambition Board's 'A Growth Vision for the Economy of North Wales'. Work on Denbighshire's replacement LDP will provide a robust basis to feed into the development of an SDP.
- 4.11 Following joint meetings held between DCC, CCBC and Welsh Government, it is proposed that a joint response should be sent to the Cabinet Secretary recommending that DCC and CBCC should produce separate LDPs but increase collaboration on joint evidence base where possible and develop complementary strategies. This ensures that both authorities are working towards a joint holistic strategy once the National Development Framework and Strategic Development Plan are in place. This would provide a positive way forward and ensures that the timing of the replacement LDPs is not impacted. This approach would also allow both authorities to retain local context and existing policies that work well, and would ensure that local Council priorities and strategies are properly considered. The risk of further delay and exacerbation of the 5 year housing land supply position is lessened under this option
- 4.12 This approach would also make use of existing and recently agreed governance arrangements, without the need to establish an entirely new joint governance structure,

with the inevitable time required to do this. This option would also allow for savings to be achieved through joint evidence work. Much has been learned from the first round of preparing LDPs and both LDP teams are more aware of the risks which will ensure that timetables are shortened and LDPs adopted in a timelier manner than previously.

5. How does the decision contribute to the Corporate Priorities?

The relevant Corporate Priorities are:

- Everyone is supported to live in homes that meet their needs
- Communities are connected and have access to services and goods locally, online or through good transport links
- The Council works with people and communities to build independence and resilience
- The environment is attractive and protected, supporting well-being and economic prosperity
- Younger people want to live and work here and have the skills to do so.

6. What will it cost and how will it affect other services?

The costs of undertaking Denbighshire's LDP Review and producing a replacement LDP will be assessed in detail over the coming months. Budget for the review has been accrued on annual basis and will be available for this work.

7. What are the main conclusions of the Well-being Impact Assessment?

A Well-being Impact Assessment has not been carried out because at this stage the report does not seek a decision on a Council policy, strategy or programme. Work on a Replacement LDP will be subject to on-going Well-being Impact Assessment.

8. What consultations have been carried out with Scrutiny and others?

Discussions have taken place with Conwy County Borough Council and Welsh Government and a joint meeting was held on 2nd February 2018.

9. Chief Finance Officer Statement

The costs of progressing with a Denbighshire LDP, whilst collaborating with Conwy on evidence and research and developing complementary strategies, will be assessed in detail over the coming months. There is a specific Council LDP Reserve set-up for this purpose to which the Planning and Public Protection service makes an annual contribution of £20k. This Reserve has been specifically established to help meet the costs associated with any replacement LDP.

10. What risks are there and is there anything we can do to reduce them?

There is a clear risk that the Cabinet Secretary could use her intervention powers under the Planning (Wales) Act to direct both DCC and CBCC to prepare a holistic Joint LDP. The main risk relates to timing and the delay in developing and adopting a replacement LDP. The current adopted LDP effectively expires in June 2021 and there is a significant risk that a Joint LDP would not in place by June 2021. This would mean no local planning policy framework to guide decisions on planning applications with the Council having to rely on national planning policies. Members are aware that Denbighshire does not currently have a 'technical' 5 year supply of housing land, as prescribed in Technical Advice Note 1, delays in the production of a replacement LDP will exacerbate this situation.

11. Power to make the Decision

Local Government Act 2000, Planning & Compulsory Purchase Act (2004), Planning (Wales) Act 2015.

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Lesley Griffiths AC/AM

**Ysgrifennydd y Cabinet dros Ynni, Cynllunio a Materion Gwledig
Cabinet Secretary for Energy, Planning and Rural Affairs**



**Llywodraeth Cymru
Welsh Government**

Ein cyf : Our ref : QA1282787

Cllr Hugh Evans and Dr Mohammed Mehmet
Leader and Chief Executive of
Denbighshire County Council
County Hall
Wynnstay Road
Ruthin
LL15 1YN

Dear Hugh and Mohammed

December 2017

Invitation to prepare a Joint Local Development Plan (LDP) North Wales - Central

It is almost 14 years since the Planning and Compulsory Purchase Act (2004) introduced the requirement for Local Planning Authorities to prepare, monitor and keep review Local Development Plans. Progress has been made with 20 adopted LDPs in place.

The latest round of LDP Annual Monitoring Reports, submitted in October, has demonstrated mixed success for plans adopted between 2010 and 2015. This is particularly evident for critical planning outcomes, including supporting the delivery of housing in sustainable locations. With this in mind, it is right to pause and reflect on the correct path to take to maintain effective LDP coverage ahead of adoption of a Strategic Development Plan (SDP) for the region. It is also necessary to provide an robust framework for the delivery of the land use implications of the emerging North Wales Growth Deal proposals.


The role of the planning system in delivering excellent outcomes for Wales at national, regional and local levels has never been more prominent. Our newly adopted National Strategy: Prosperity for All acknowledges the key role the planning system must play by recognising planning decisions as a critical lever to deliver the central goal of prosperity for all. It notes planning decisions affect every area of a person's life. They determine where homes are built, where services are provided, the quality of the local environment, the promotion of sustainable economic growth and access to open space. The right planning system is critical in delivering the objectives of the strategy – this includes ensuring better LDPs are produced in the future.

Our vision for LDPs is not just to have full plan coverage, but achieve this in the most effective and efficient way, whilst also making a real difference for people and places. This does not mean replicating the procedures of the past, such as preparing plans on an individual basis. Often this has led to lengthy timescales for preparing plans, numerous delays in the process, a lack of effective consideration for issues transcending administrative boundaries and a difficulty in demonstrating the benefits of the system. The average time taken to prepare a first generation LDP was almost 6½ years which is totally unacceptable and cannot be replicated in the future. Evidence for the Planning (Wales) Bill demonstrated the cost of preparing a LDP to be between £1.4 and £2.2 million. Since then local government expenditure on planning services declined by 53% between 2009/10 and 2016/17 as a result of the UK Government austerity programme imposed on Wales with many of these reductions borne by your LDP teams. I do not believe many authorities currently have the capacity, capability or resilience necessary to progress LDPs on an individual authority basis.

For the reasons identified above we must approach the future with a new outlook, embracing the benefits from undertaking Joint LDPs. Maximising efficiency savings, both staffing and financial; delivering better outcomes on a more consistent basis; reaping the financial benefits through economies of scale and avoiding the pitfalls of duplication and repetition are all there to be seized. For the North Wales - Central area there are significant opportunities and challenges. These include increasing productivity and prosperity, creating opportunities for, and retaining young people within local communities. To complement increased economic activity, ensuring a portfolio of market responsive, well-serviced, readily available development sites that meet the needs of local communities and inward investors will be essential. Growth should capitalise on the opportunities arising from the 'A55 corridor', including rail and the regeneration of coastal towns and ports. The resilience and longevity of market towns and the rural hinterland should also be addressed. Preparing for Brexit by facilitating the creation of sustainable rural communities and ensuring the planning system supports the objectives of Cymraeg 2050 will be necessary to address agricultural changes in the rural hinterland, as well as the strong cultural identity of the region.

This approach aligns with emerging Local Government Reform proposals and stated intention of local government to work more collaboratively in the future. For the compelling reasons set out in this letter. I invite you to give serious consideration to improving the effectiveness of the planning system by preparing a Joint Local Development Plan. I am seeking positive responses to this invitation by the **28 February 2018**. Until such time I will not agree any plan progressing individually.

Yours sincerely,



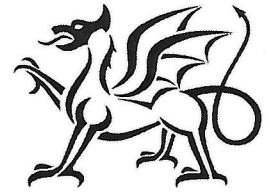
Lesley Griffiths AC/AM

Ysgrifennydd y Cabinet dros Ynni, Cynllunio a Materion Gwledig Cabinet Secretary for Energy, Planning and Rural Affairs

Leader and Chief Executive Conwy County Borough Council

Lesley Griffiths AC/AM

Ysgrifennydd y Cabinet dros Ynni, Cynllunio a Materion Gwledig
Cabinet Secretary for Energy, Planning and Rural Affairs



Llywodraeth Cymru
Welsh Government

Ein cyf : Our ref: QA1282787

Cyng. Hugh Evans a Dr Mohammed Mehmet
Arweinydd a Phrif Weithredwr
Cyngor Sir Ddinbych,
Ffordd Wynnstay,
Rhuthun,
LL15 1YN

Rhagfyr 2017

Annwyl Hugh a Mohammed ¹³

Gwahoddiad i baratoi Cynllun Datblygu Lleol ar y Cyd i Ogledd Cymru - Canolog

Mae bellach yn bron i 14 mlynedd ers i'r Ddeddf Cynllunio a Phrynu Gorfodol (2004) gyflwyno'r gofyniad i Awdurdodau Cynllunio Lleol baratoi, monitro ac adolygu Cynlluniau Datblygu Lleol. Mae cynnydd wedi'i wneud gydag 20 o'r Cynlluniau Datblygu Lleol wedi'u sefydlu.

Mae'r cylch diweddaraf o Adroddiadau Monitro Blynyddol Cynlluniau Datblygu Lleol, a gyflwynwyd ym mis Hydref, wedi dangos mai llwyddiant cymysg fu i'r cynlluniau a fabwysiadwyd rhwng 2010 a 2015. Mae hyn yn arbennig o amlwg o ran canlyniadau cynllunio critigol, gan gynnwys cefnogi'r broses o ddarparu tai mewn lleoliadau cynaliadwy. Gan gadw hyn mewn cof, mae'n iawn i oedi ac i ystyried y llwybr iawn i'w gymryd i sicrhau bod Cynlluniau Datblygu Lleol effeithiol wedi'u sefydlu cyn mabwysiadu Cynllun Datblygu Strategol ar gyfer y rhanbarth. Mae hefyd yn angenrheidiol i ddarparu fframwaith cadarn i gyflawni'r goblygiadau o ran defnydd tir ar gyfer cynigion newydd Bargaen Twf y Gogledd.

Nid yw swyddogaeth y system gynllunio o ddarparu canlyniadau gwych i Gymru ar lefel genedlaethol, rhanbarthol a lleol erioed wedi bod mor amlwg. Mae ein Strategaeth Genedlaethol sydd newydd ei mabwysiadu: Ffyniant i Bawb yn cydnabod swyddogaeth allweddol y system gynllunio trwy gydnabod penderfyniadau cynllunio fel dulliau hollbwyisig o ddarparu'r nod canolog o ffyniant i bawb. Mae'n nodi bod penderfyniadau cynllunio yn cael effaith ar bob agwedd ar fywyd person. Maent yn penderfynu ble y caiff cartrefi eu hadeiladu, ble y darperir gwasanaethau, ansawdd yr amgylchedd leol, hyrwyddo twf economaidd cynaliadwy a mynediad at fannau agored. Mae'r system gynllunio iawn yn hollbwyisig wrth ddarparu amcanion y strategaeth - mae hyn yn cynnwys sicrhau bod Cynlluniau Datblygu Lleol gwell yn cael eu creu at y dyfodol.

Ein gweledigaeth ar gyfer y Cynlluniau Datblygu Lleol yw nid yn unig sicrhau bod y cynllun yn gyflawn, ond cyflawni hyn yn y dull mwyaf effeithiol ac effeithlon, ac ar yr un pryd wneud gwahaniaeth gwirioneddol i bobl ac i leoedd. Nid yw hyn yn golygu defnyddio gweithdrefnau'r gorffennol eto, megis paratoi cynlluniau unigol. Mae hyn yn aml wedi arwain at amserlenni maith ar gyfer paratoi cynlluniau, oedi mawr yn y broses, diffyg ystyriaeth effeithiol ar gyfer materion sy'n mynd ar draws ffiniau gweinyddol ac anawsterau wrth ddangos manteision y system. Yr amser cyfartalog sydd wedi'i gymryd i baratoi Cynllun Cyflenwi Lleol cenhedlaeth gyntaf oedd bron 61/2 mlynedd sy'n hollol annerbyniol ac ni all hyn ddigwydd yn y dyfodol. Mae'r Dystiolaeth ar gyfer y Bil Cynllunio (Cymru) yn dangos bod y gost o baratoi Cynllun Cyflenwi Lleol rhwng £1.4 a £2.2 miliwn. Ers hynny mae gwariant llywodraeth leol ar wasanaethau cynllunio wedi gostwng 53% rhwng 2009/10 a 2016/17 o ganlyniad i raglen cyni Llywodraeth Prydain a orfodwyd ar Gymru, gyda nifer o'ch timau ar gyfer y Cynlluniau Datblygu Lleol yn gorfod wynebu'r gostyngiadau hyn. Nid wyf yn credu bod gan nifer o awdurdodau y capasiti ar hyn o bryd, y galluogrwydd na'r cadernid sydd ei angen i ddatblygu Cynlluniau Datblygu Lleol ar gyfer awdurdodau unigol.

Am y rhesymau a nodir uchod, mae'n rhaid inni wynebu'r dyfodol gyda syniadau newydd, gan groesawu manteision cynnal Cynlluniau Datblygu Lleol ar y cyd. Mae sicrhau cymaint â phosib o arbedion effeithlonrwydd, o ran staff ac yn ariannol; darparu canlyniadau gwell yn fwy cyson; cael y manteision ariannol drwy arbedion maint ac osgoi dyblygu ac ail-adrodd i gyd yn bethau y gellir manteisio arnynt. Ar gyfer ardal Gogledd Cymru - Canolog mae cyfleoedd a heriau mawr. Mae'r rhain yn cynnwys gwella cynhyrchiant a ffyniant, creu cyfleoedd ar gyfer cymunedau lleol a chadw pobl ifanc ynddynt. I ategu'r cynnydd mewn gweithgarwch economaidd, bydd sicrhau portffolio o safleoedd datblygu sy'n ymateb i'r farchnad, yn cael eu gwasanaethu'n dda, yn hawdd eu cael ac sy'n bodloni anghenion y cymunedau lleol a buddsoddwyr mewnol fel ei gilydd yn hanfodol. Dylai'r twf fanteisio ar y cyfleoedd sy'n codi o 'goridor yr A55', gan gynnwys rheilffyrdd ac adfywio trefi a phorthladdoedd arfordirol. Dylid hefyd mynd i'r afael â chadernid a hirhoedledd trefi marchnad a chefn gwlad. Bydd yn angenrheidiol i baratoi ar gyfer Brexit drwy hwyluso'r broses o greu cymunedau gwledig cynaliadwy, a sicrhau bod y system gynllunio yn cefnogi amcanion Cymraeg 2050, er mwyn mynd i'r afael â newidiadau amaethyddol yng nghefn gwlad, yn ogystal â hunaniaeth ddiwylliannol gref y rhanbarth.

Mae'r dull hwn yn cyd-fynd â chynigion Diwygio Llywodraeth Leol, a bwriad llywodraeth leol i gydweithio mwy yn y dyfodol. Oherwydd y rhesymau cymhelliol a nodwyd yn y llythyr hwn. Rwy'n eich gwahodd i ystyried o ddifri gwella effeithiolrwydd y system gynllunio drwy baratoi Cynllun Datblygu Lleol ar y Cyd. Rwyf am dderbyn ymatebion positif i'r gwahoddiad hwn erbyn **28 Chwefror 2018**. Tan hynny ni fyddaf yn cytuno datblygu unrhyw gynllun yn unigol.

Yn gywir,



Lesley Griffiths AC/AM

Ysgrifennydd y Cabinet dros Ynni, Cynllunio a Materion Gwledig Cabinet Secretary for Economy and Transport

Arweinydd a Phrif Weithredwr Cyngor Bwrdeistref Sirol Conwy

Report To:	Cabinet
Date of Meeting:	27th February 2018
Lead Member / Officer:	Julian Thompson Hill / Richard Weigh
Report Author:	Richard Weigh, Head of Finance
Title:	Non-Domestic Rates (NDR) Write-offs

1. What is the report about?

The report is to seek approval from Cabinet to write off NDR (business rates) for companies and individuals where recovery action cannot continue because they have either been subject to insolvency action or have absconded. The balances outstanding have for some time had to be accounted for in the bad debt provision and on statutory returns to Welsh Government.

2. What is the reason for making this report?

A decision is sought to write off irrecoverable NDR debt

3. What are the Recommendations?

To write off the irrecoverable values shown in Table 1.

4. Report details

Denbighshire County Council (DCC) is required by legislation to administer and collect Business Rates on behalf of the Welsh Government. An annual bill is issued providing businesses ten monthly instalments in which to pay. Failure to make payment will result in the issue of reminders, final notices and summonses to attend the magistrates' court.

At the magistrates' court DCC asked for and was granted liability orders in the case below. The liability order provides Denbighshire the authority to take more rigorous recovery action. The day following the granting of a liability all accounts are issued to the Enforcement Agent for collection unless the business had made a prior arrangement and is paying.

The case relates Grabal Alok UK Ltd, which traded under the title of Store 21 at The White Rose Centre, Rhyl. The company which had shops across the United Kingdom suffered a significant downturn in trade, which triggered it going into administration. Since then the administrators have attempted to realise the assets value and keep as many of the shops open as possible. The shop in the White Rose centre has now been taken on by a new company.

Whilst there had been some successes across the UK, it was evident the company could not be saved and it was put into liquidation in April 2017 and wound up on 10th July 2017. There were significant outstanding liabilities and limited assets to make any payments against these debts. Because of this, all unsecured creditors, including DCC have been advised that no dividend payment would be made. The amounts to be written off are as below:

Table 1: Summary of write offs

Company	Financial Year	Amount
Grabal Alok UK Ltd	2016/17	£47,221.72
	2017/18	£13,163.35
Total		£60,385.07

5. **How does the decision contribute to the Corporate Priorities?**
This is not applicable as it is a legislative requirement to manage the income and debts as part of NDR administration.

6. **What will it cost and how will it affect other services?**
All NDR income is passed over to the National Pool any bad debts are met by the pool, as such there is no cost to DCC

7. **What are the main conclusions of the Well-being Impact Assessment? The completed Well-being Impact Assessment report can be downloaded from the [website](#) and should be attached as an appendix to the report**
There is no impact associated with this report as the NDR debt is collected on behalf Welsh Government by all Council's in Wales and does not affect our residents.

8. **What consultations have been carried out with Scrutiny and others?**
Not applicable

9. **Chief Finance Officer Statement**
As indicated above there is no prospect at all of recovering these NDR debts. The correct process has been followed and all options have been exhausted. Also as indicated above there is no direct cost to DCC as the NDR income is passed over to the National Pool any bad debts are met by the pool.

10. **What risks are there and is there anything we can do to reduce them?**
By prompt processing of cases for write off we minimise the cash flow impacts to DCC, in terms of payments of NDR to the National Pool and reduce our contribution levels, in line with the collectable debt.

11. **Power to make the Decision**
The power to make the decision is contained within Denbighshire's Financial Regulations under Section 25.

Report To: Cabinet

Date of Meeting: 27th February 2018

Lead Member / Officer: Cllr Julian Thompson-Hill / Richard Weigh, Head of Finance

Report Author: Steve Gadd, Chief Accountant

Title: **Finance Report (January 2017/18)**

1. What is the report about?

The report gives details of the council's revenue budget and savings as agreed for 2017/18. The report also provides a summary update of the Capital Plan as well as the Housing Revenue Account and Housing Capital Plan.

2. What is the reason for making this report?

The purpose of the report is to provide an update on the council's current financial position and confirm the agreed service budgets for 2017/18.

3. What are the Recommendations?

It is recommended that Cabinet Members note the budgets set for 2017/18 and progress against the agreed strategy.

4. Report details

The report provides a summary of the council's revenue budget for 2017/18 detailed in **Appendix 1**. The council's net revenue budget is £189.252m (£185.062m in 16/17). The position on service and corporate budgets is forecast to be underspent by £233k. Narrative around the current risks and assumptions underlying this assessment are outlined in Section 6.

Service efficiencies of £0.902m were agreed as part of the budget. These efficiencies form part of 'business as usual' for services and therefore it is assumed that all efficiencies will be delivered. Any exceptions will be reported to Cabinet if required.

5. How does the decision contribute to the Corporate Priorities?

Effective management of the council's revenue and capital budgets and delivery of the agreed budget strategy underpins activity in all areas, including corporate priorities.

6. What will it cost and how will it affect other services?

Significant service narratives explaining variances and risks are shown in the following paragraphs.

Customers, Communications and Marketing is currently projected to overspend by £116k (£126k reported last month). The pressure is largely due to higher than anticipated relief costs and additional IT costs. The reduction in the overspend from last month relates to staff vacancies and the maximisation of grant funding.

Business Improvement and Modernisation is now projected to underspend by £17k (break-even reported last month) due to an increase in the savings from a number of vacancies across the service. The service hopes to carry forward this underspend to fund cover for a member of staff going on maternity leave in the next financial year.

Community Support Services is still projected to break-even. However as indicated in previous reports this is after additional budget of £750k being allocated during the 17/18 budget process, £633k additional Welsh Government funding, £500k additional one-off income relating to deferred income and £1.1m use of service reserves. Overspends within the Mental Health Service and In-House Provider Services are greater than anticipated and remain an area of concern for 18/19 and beyond. These pressures were considered as part of the 18/19 budget process and funding pressures were agreed at Council on the 30th January. Further work is ongoing to assess the financial implications of these pressures on the Medium Term Financial Plan.

Education and Children's Service is currently projected to overspend by £512k (£570k overspend reported last month). The decrease from last month relates to a decrease in out of county placement costs due to a placement ending sooner than anticipated (£19k), a further £7k relates to vacant posts not being filled as quickly as expected and finally £32k expenditure is now being funded by a grant. Children's Services continues to be an area of high risk due to the volatility in case numbers and inflationary pressures on placement costs. Each individual placement can be extremely expensive so any increase in numbers can have a large effect on the budget. However the projected outturn includes all current out of county placements predicted to realistic timeframes. The total overspend against Children's Services base budget is currently £1,166k overspent (£1,224k last month), however as in previous reports this is partly offset by a planned use of the Placement Reserve which was put aside from Corporate resources at year end last year (£522k) and a further cash contribution from Corporate Contingencies of £132k for a particularly expensive and sensitive case involving children in remand centres. The pressures in this area were considered as part of the 18/19 budget process and funding pressures were agreed at Council on the 30th January. Further work is ongoing to assess the financial implications of these pressures on the Medium Term Financial Plan.

Finance, Assets and Housing is now projected to underspend by £97k (break-even position reported last month). The majority of the variance (£58k) is due to back-dated windfall income relating to a mobile phone mast on the Skytower in Rhyl. The remaining underspend is due to a number of invoices within property being less than predicted and the early achievement of 2018/19 saving commitments. The service hopes to be able to carry forward the underspend to help fund replacement works within Leisure facilities.

Legal, HR and Democratic Services is showing an underspend of £27k due to a number of small variances and vacancy savings across the service (£18k underspend last month).

Highways and Environment is currently projected to overspend by £205k (£247k at the last Cabinet meeting).

The majority of the overspend (£165k) relates to a projected shortfall in income for the Major Projects team. This has been issue over recent years (£45k overspend last year)

but has been contained within the service's budget allocation. The main reason for the income shortfall relates to the amount of work and re-imburement coming from the North and Mid Wales Trunk Road Agency (NMWTRA).

Although a pressure of £0.300m was included in the budget for School Transport for 2017/18, it has always been accepted that the effects of the implementation of the new policy would need to be monitored carefully throughout the year. The School Transport budget is currently projected to overspend by £34k following a full review of the contracts agreed for the new school year.

It is currently projected that the effects of the recent winter weather on the winter maintenance budget can be contained within existing resources, although as ever this remains a volatile budget which will be monitored closely over the remaining months. Minor overspends across the service account for the residual variance.

Corporate – It is currently estimated that corporate contingencies will be available to be released to fund the service overspends, while allowing services to recommend any modest underspends for carry forward. This will mean that we don't have to use more than the level of Balances included in the budget. However it remains a possibility that further service overspends will require an unbudgeted contribution from the base level of Balances. If, as currently projected, the position on service and corporate budgets remains underspent then consideration should be given to using the funds to either increase the Corporate Priorities Reserve (to help deliver priorities) or the Budget Mitigation Reserve (to mitigate the impact of cuts to services in 19/20).

Schools – Although schools received protection of 1.85% (£1.173m) for 2016/17 they also had to find efficiency savings to fund inflationary pressures of approximately £2.5m. Schools had a net deficit balance of £1.056m last financial year which represented a reduction of £2.618m on the balances brought forward from 2015/16 (£1.562m). At the end of January the projection for school balances is a net deficit balance of £1.387m, which is a further reduction of £0.331m on the balances brought forward from 2016/17. Schools continue to work closely with Education Finance colleagues on detailed financial plans for the new academic year and over the following two years to deliver long term balanced budgets. Schools received total additional funding of £2.1m for 2017/18 which is more than both inflation and demographic growth. The position will be monitored closely and continue to be reported to Members on a monthly basis. Non-delegated school budgets are currently underspending by £79k due to the reduction in historic pension liabilities relating to the period of Clwyd County Council.

The Housing Revenue Account (HRA). The latest revenue position assumes a decrease in balances at year end of £957k which is £642k more than the budgeted decrease of £315k which is largely due to an increase in investment in Repairs and Maintenance. HRA balances are therefore forecast to be £1.590m at the end of the year. The Capital Budget of £10.15m is allocated between planned improvements to existing housings stock (£6m) and acquisitions and new build developments (£4m).

Treasury Management – At the end of January, the council's borrowing totalled £203.96m at an average rate of 4.49%. Investment balances were £8.2m at an average rate of 0.26%.

A summary of the council's **Capital Plan** is enclosed as **Appendix 2**. The approved capital plan is £39.3m with expenditure to date of £30.3m. Also included within Appendix 2 is the proposed expenditure of £18.3m on the Corporate Plan. **Appendix 3** provides an update on the major projects included in the overall Capital Plan.

7. What are the main conclusions of the Well-being Impact Assessment?

A Wellbeing Assessment was completed for the efficiency savings element of the budget proposals and was presented to Council on 31st January. The Assessment concluded that the efficiency proposals are either positive or neutral when assessed against the seven wellbeing goals.

8. What consultations have been carried out with Scrutiny and others?

In addition to regular reports to the Corporate Governance Committee, the budget process has been considered by CET, SLT, Cabinet Briefing and Council Briefing meetings. There were regular budget workshops held with elected members to examine service budgets and consider the budget proposals. All members of staff were kept informed about the budget setting process and affected staff have been or will be fully consulted, in accordance with the council's HR policies and procedures. Trade Unions have been consulted through Local Joint Consultative Committee.

9. Chief Finance Officer Statement

It is important that services continue to manage budgets prudently and that any in-year surpluses are considered in the context of the medium-term financial position, particularly given the scale of budget reductions required over the coming two or three years.

Specific pressures are evident in social care budgets (both Adults' and Children's). However the effects of these in year pressure have been funded by the investment in service pressures during the 17/18 budget, the re-imburement of service reserves at year end and the release of corporate contingencies to match any remaining overspend. The position for both services are being monitored carefully and have been considered as part of the budget process for 2018/19. Budget Workshops in the Autumn explained the position for these service to all DCC Members who attended and funding pressures were agreed at Council on the 30th January. Further work is ongoing to assess the financial implications of these pressures on the Medium Term Financial Plan.

The position with School Balances will be monitored closely and continue to be reported to Members on a monthly basis. Not only are Education Finance working closely with schools to help develop robust plans, but chief and senior officers in Education and Finance meet regularly to review those plans and take remedial action if necessary. The recent budget agreed by Council for 2018/19 included a total investment in schools delegated budgets of £1.8m.

10. What risks are there and is there anything we can do to reduce them?

This remains a challenging financial period and failure to deliver the agreed budget strategy will put further pressure on services in the current and future financial years. Effective budget monitoring and control will help ensure that the financial strategy is achieved.

11. Power to make the Decision

Local authorities are required under Section 151 of the Local Government Act 1972 to make arrangements for the proper administration of their financial affairs.

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Appendix 1

DENBIGHSHIRE COUNTY COUNCIL REVENUE BUDGET 2017/18

Jan-18	Net Budget	Budget 2017/18			Projected Outturn							Variance
	2016/17 (Restated) £'000	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000	Net %	Previous Report £'000
Customers, Communications and Marketing	2,696	3,181	-338	2,843	3,377	-418	2,959	196	-80	116	4.08%	126
Education and Children's Service	14,126	26,909	-13,955	12,954	28,869	-15,403	13,466	1,960	-1,448	512	3.95%	570
Business Improvement and Modernisation	4,572	5,400	-785	4,615	5,663	-1,065	4,598	263	-280	-17	-0.37%	0
Legal, HR and Democratic Services	2,396	3,949	-1,325	2,624	4,078	-1,481	2,597	129	-156	-27	-1.03%	-18
Facilities, Assets and Housing	6,965	22,698	-15,096	7,602	23,778	-16,273	7,505	1,080	-1,177	-97	-1.28%	0
Finance	2,888	5,260	-2,346	2,914	5,193	-2,279	2,914	-67	67	0	0.00%	0
Highways and Environmental Services	17,065	33,282	-15,893	17,389	33,963	-16,369	17,594	681	-476	205	1.18%	247
Planning and Public Protection	2,941	5,955	-2,970	2,985	6,138	-3,153	2,985	183	-183	0	0.00%	0
Community Support Services	31,218	46,825	-14,463	32,362	49,564	-17,202	32,362	2,739	-2,739	0	0.00%	0
Total Services	84,867	153,459	-67,171	86,288	160,623	-73,643	86,980	7,164	-6,472	692	0.80%	925
Corporate	18,178	55,548	-36,589	18,959	54,623	-36,589	18,034	-925	0	-925	-4.88%	-925
Precepts & Levies	4,364	4,525	0	4,525	4,525	0	4,525	0	0	0	0.00%	0
Capital Financing	13,214	12,965	0	12,965	12,965	0	12,965	0	0	0	0.00%	0
Total Corporate	35,756	73,038	-36,589	36,449	72,113	-36,589	35,524	-925	0	-925	-2.54%	-925
Council Services & Corporate Budget	120,623	226,497	-103,760	122,737	232,736	-110,232	122,504	6,239	-6,472	-233	-0.19%	0
Schools & Non-delegated School Budgets	64,439	75,296	-8,781	66,515	75,839	-9,072	66,767	543	-291	252	0.38%	99
Total Council Budget	185,062	301,793	-112,541	189,252	308,575	-119,304	189,271	6,782	-6,763	19	0.01%	99
Housing Revenue Account	-257	15,179	-14,864	315	15,609	-14,652	957	430	212	642		620

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General Capital Plan

Capital Expenditure

Total Estimated Payments - General
 Total Estimated Payments - Corporate Plan
 Contingency
 Total

	2017/18	2018/19	2019/20	2020/21
	£000s	£000s	£000s	£000s
	20,965	24,146	171	200
	18,258	24,793	8,901	373
	158	500	500	500
Total	39,381	49,439	9,572	1,073

Capital Financing

External Funding
 Receipts and Reserves
 Prudential Borrowing
 Unallocated Funding

Total Capital Financing

	17,328	17,451	5,135	4,834
	10,589	4,621	153	
	11,464	27,367	8,618	573
	0	0	(4,334)	(4,334)
Total Capital Financing	39,381	49,439	9,572	1,073

Corporate Plan

Revised February 2016

Approved Capital Expenditure
included in above plan

Cefndy Healthcare Investment
 Extra Care
 Highways Maintenance and bridges
 Rhos Street and Ysgol Penbarras
 Ysgol Carreg Emlyn - New School
 Ysgol Llanfair New School
 Rhyl New School
 Ysgol Bro Dyfrdwy - Dee Valley West Review
 Bodnant Community School
 Ysgol Glan Clwyd
 Rhyl 3-16 Secondary Faith

	£000s	£000s	£000s	£000s
	103			
	20	74		
	3,179	2,550		
	8,340	269		
	673	3,677	431	
	1,081	3,966	157	
	307	130		
	0	33		
	65			
	3,190	363		
	1,300	13,731	8,313	373
Estimated Capital Expenditure	0	912	4,000	1,187
Total Estimated Payments	18,258	25,705	12,901	1,560

Estimated Capital Expenditure

Approved Capital Funding
included in above plan

External Funding
 Receipts and Reserves
 Prudential Borrowing

	10,325	5,227	301	
	3,971	2,374	153	
	3,962	17,192	8,447	373

Estimated Capital Funding

External Funding
 Receipts and Reserves
 Prudential Borrowing

		0	355	
		912	1,597	
		0	2,048	1,187
Total Estimated Funding	18,258	25,705	12,901	1,560

Total Estimated Funding

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Appendix 3 - Major Capital Projects Update - January 2018

Rhyl Harbour Development	
Total Budget	£10.654m
Expenditure to date	£10.579m
Estimated remaining spend in 2017/18	£ 0.000m
Future Years estimated spend	£ 0.075m
Funding	WG £2.545m; WEFO £5.899m; Sustrans £0.700m; RWE £155k; WREN/NRW £83k and DCC £1.272m
Narrative:	
<p>Now that the bridge has been operational for a few years, it is apparent that the maintenance schedule needs to be revised to ensure that the bridge is properly maintained for the longer term. The Corporate Executive Team have considered a report regarding the maintenance regime and have agreed in-principle to amend the maintenance schedule, although decisions about the long term funding of this have still to be finalised. When the revised bridge maintenance contract has been agreed with Dawnus Construction Ltd, the final account for the bridge will be negotiated and this will complete the project.</p> <p>In the meanwhile the necessary maintenance is being undertaken to keep the bridge in good working order.</p>	
Forecast In Year Expenditure 17/18	£0.000m

21st Century Schools Programme - Rhyl New School	
Total Budget	£23.822m
Expenditure to date	£23.704m
Estimated remaining spend in 17/18	£ 0.053m
Future Years estimated spend	£ 0.065m
Funding	DCC £10.133m; WG £13.689m
Narrative:	
<p>The project has provided a new school building for Rhyl High School to accommodate 1,200 pupils in mainstream education and approximately 45 pupils from Ysgol Tir Morfa, the community special school in Rhyl. The works have also included some extensive refurbishment to the exterior of the Leisure Centre.</p> <p>Further to a meeting with the contractor there are now just a small number of snags and defects to be completed and some other items that need investigation. An amount of retention has been retained in respect of these items.</p> <p>It is hoped that the majority of the remedial works will be completed during half term, although the assessment period for the BREEAM excellent certification may delay this a little longer.</p>	
Forecast In Year Expenditure 17/18	£0.372m

21st Century Schools Programme – Ysgol Glan Clwyd

Total Budget	£16.769m
Expenditure to date	£16.396m
Estimated remaining spend in 17/18	£ 0.010m
Future Years estimated spend	£ 0.363m
Funding	DCC £5.308m; WG £11.461m

Narrative:

This scheme is within the Band A proposals for 21st Century Schools Programme. The project has delivered an extended and refurbished Ysgol Glan Clwyd to accommodate a long term capacity of up to 1,250 pupils via a new three storey extension, partial demolition of existing buildings and refurbishment of the retained buildings. The project has also seen extensive landscaping, with creation of new outdoor hard and soft landscaped areas including a new sports field, extended and rationalised car park and coach parking area.

Phase 1, a new three storey extension was completed and handed over for occupation by the school from January 2017.

The first two sections of the old buildings following remodelling and refurbishment, comprising Phases 2a and 2b were handed over on 9th May 2017 and 28th June 2017 respectively. Part of Phase 2b included the new Visitors Car Park and the new Main Reception.

The final main section of remodelling and refurbishment of the old buildings, Phase 2c, was completed on 4th September 2017 and handed back to the school ready for the start of the new academic year.

Remaining internal works to create the new Leisure Centre facility and the final three rooms for the school were completed and handed over on 13th October 2017; at the same time the new Car Park and Coach Area and remaining external landscaping were also completed and handed over.

The final activities saw the old Tennis Courts resurfaced and fenced to create a Multi-Use Games Area and clearance of the Contractors site offices and compound; this work was completed and a final handover occurred on Friday 10th November 2017.

The School and Leisure Centre have returned to business as usual.

Moving forward, remaining tasks will be around dealing with any Defects in association with the 12 month Defects Periods for each of the Phase/Sub Phase sectional completions; this will continue to a completion by the end of 2018.

Forecast In Year Expenditure 17/18	£3.190m
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21st Century Schools Programme – Glasdir	
Total Budget	£11.167m
Expenditure to date	£9.364m
Estimated remaining spend in 17/18	£1.532m
Future Years estimated spend	£0.271m
Funding	DCC £2.519m; WG £8.648m
Narrative:	
<p>This scheme is within the Band A proposals for 21st Century Schools Programme.</p> <p>This project will deliver a new shared school building site for Rhos Street School and Ysgol Penbarras at Glasdir, Ruthin.</p> <p>The main structure of the building is complete and the focus is on the internal installations which are being progressed. The final mechanical and electrical 2nd fix and installation of flooring is taking place in Rhos Street with the decoration complete.</p> <p>Ysgol Pen Barras also have the mechanical and electrical 2nd fix and installation of flooring taking place whilst the decoration is ongoing.</p> <p>In respect of the external works, the drainage works have been completed and tarmac is being laid. The installation of equipment and landscaping will continue until the end of the construction phase.</p> <p>Handover of the school is expected to be 19th March 2018.</p>	
Forecast In Year Expenditure 17/18	£8.340m

21st Century Schools Programme – Ysgol Carreg Emlyn	
Total Budget	£5.059m
Expenditure to date	£0.428m
Estimated remaining spend in 17/18	£0.522m
Future Years estimated spend	£4.109m
Funding	WG £0.221m; DCC £4.838m
Narrative:	
<p>This scheme is within the Band A proposals for 21st Century Schools Programme. The project will provide a new school building on a new site in Clocaenog.</p> <p>Following approval of the Business Justification Case, the Welsh Government have now issued an award letter for the funding of the project.</p> <p>The project is progressing through the technical design stage with regular stakeholder meetings taking place with the school staff and school governors. Earlier in February, an event was held with parents of the school pupils to showcase the floor layout and external areas of the school. Technical design is expected to be complete at the start of March 2018.</p> <p>Land purchase continues to progress, with contracts currently with both parties solicitors for consideration before finalisation of the purchase.</p>	
Forecast In Year Expenditure 17/18	£0.673m

21st Century Schools Programme – Ysgol Llanfair	
Total Budget	£5.369m
Expenditure to date	£0.358m
Estimated remaining spend in 17/18	£0.888m
Future Years estimated spend	£4.123m
Funding	WG £0.180m; DCC £5.189m
Narrative:	
<p>This scheme is within the Band A proposals for 21st Century Schools Programme.</p> <p>The project will provide a new school building on a new site in Llanfair DC.</p> <p>Following approval of the Full Business Case, the Welsh Government have now issued the award letter for the funding of the project.</p> <p>The project is progressing through the technical design stage with regular stakeholder meetings taking place with the school staff, Dioceses of St Asaph and school governors. The technical design stage is expected to be completed by mid-March 2018.</p> <p>Land purchase continues to progress, with contracts currently with both parties solicitors for consideration before completing the land purchase.</p> <p>It is envisaged that construction will commence on site in the Spring, following the land purchase.</p>	
Forecast In Year Expenditure 17/18	£1.081m

21st Century Schools Programme – Rhyl 3-16 Faith School	
Total Budget	£23.813m
Expenditure to date	£0.703m
Estimated remaining spend in 17/18	£0.693m
Future Years estimated spend	£22.417m
Funding	WG £5.541m; DCC £18.272m
Narrative:	
<p>This scheme is within the Band A proposals for 21st Century Schools Programme.</p> <p>The project will provide a new school building and facilities for a 3-16 Catholic School in Rhyl, replacing Ysgol Mair and Blessed Edward Jones High School.</p> <p>At the end of January 2018, the Full Business Case was approved in principle by the Welsh Government. The grant award letter has now been received.</p> <p>No outstanding objections remain following the planning process and we are waiting for the decision on the planning permission.</p> <p>Enabling works will commence at the schools mid-February; this has been communicated to staff, parents and local members.</p> <p>We are working closely with the contractors to ensure disruption to the schools is kept to a minimum.</p>	
Forecast In Year Expenditure 17/18	£1.300m

Rhyl Waterfront and Waterpark	
Total Budget	£20.751m
Expenditure to date	£8.967m
Estimated remaining spend in 17/18	£1.249m
Future Years estimated spend	£10.535m
Funding	WG £4.354m; DCC£14.397m; Rhyl Town Council £2.000m
Narrative:	
<p>Work on the Pavilion Theatre is complete with the creation of a new bar and restaurant which opened in December 2017 and has had a very promising start.</p> <p>The Waterpark construction started on site in early October and is progressing well; the steelwork is complete and work is starting this month on the roof and brickwork.</p> <p>Funding has been secured from the Welsh Government -Tourism Investment Support Scheme.</p> <p>The facility is still on course to open early 2019.</p> <p>A planning application for the skate park relocation was submitted before Christmas 2017, and the outcome is pending. The consultation end date has passed and no objections have been received. We are hopeful of approval being received and work start mid-March 2018.</p> <p>The Travelodge/Marstons development on the site of the East Parade Coach and Car Park started in December 2017 and is scheduled to complete and open in January 2019.</p> <p>Demolition of Unit C on the Children's Village started on 8th January 2018 and will be complete by 23rd February 2018. Further landscaping/public realm work will then be carried out in the vicinity.</p>	
Forecast In Year Expenditure 17/18	£6.466m

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Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
20 Mar	1	Childrens Village Underground Carpark	To approve a proceed with refurbishment works	Yes	Councillor Julian Thompson-Hill / Russell Vaughan
	2	Regional Regeneration - North Wales Regional Regeneration Plan and Welsh Government's Targeted Regeneration Investment Programme	To approve priorities in the Regional Regeneration Plan and the wider Draft Regional Plan and funding programme prior to submission to the Welsh Government	Yes	Councillor Hugh Evans / Graham Boase / Kim Waller
	3	A Place to Call Home – Older People's Commissioner's Care Home Review	To consider the implications of the review report	Tbc	Councillor Bobby Feeley / Phil Gilroy / Ann Lloyd
	4	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	5	Items from Scrutiny Committees		Tbc	Scrutiny Coordinator
24 Apr	1	Insurance Contract Award	Following a tender process to award the contract to the preferred bidder for insurance services	Yes	Councillor Julian Thompson-Hill / Richard Weigh
	2	CPO of the Former North Wales Hospital, Denbigh	To provide an update on the CPO process	Tbc	Councillor Brian Jones / Gareth Roberts

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
	3	Hafan Deg Day Care Centre, Rhyl	To appoint a Provider to take over the lease and running of the day care service	Yes	Councillor Bobby Feeley / Phil Gilroy / Emily Jones-Davies
	4	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	5	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
22 May	1	Managed Service for the Provision of Agency Workers	To receive a report to award to the most economically advantageous tenderer	Yes	Councillor Julian Thompson-Hill / Lisa Jones / Helen Makin
	2	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
26 June	1	Corporate Plan 2017-2022 (Q4)	To review progress against the performance management framework	Tbc	Councillor Julian Thompson-Hill / Nicola Kneale
	2	Finance Report	To update Cabinet on the current financial position of	Tbc	Councillor Julian Thompson-Hill / Richard Weigh

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
			the Council		
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
31 July	1	Business Improvement Districts	To inform members of progress made on developing Business Improvement Districts and to make a recommendation in respect of the Business Plan	Tbc	Councillor Hugh Evans / Mike Horrocks
	2	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
25 Sept	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
30 Oct	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
20 Nov	1	Corporate Plan 2017-2022 (Q2)	To review progress against the performance management framework	Tbc	Councillor Julian Thompson-Hill / Nicola Kneale
	2	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
18 Dec	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator

Cabinet Forward Work Plan

Note for officers – Cabinet Report Deadlines

<i>Meeting</i>	<i>Deadline</i>	<i>Meeting</i>	<i>Deadline</i>	<i>Meeting</i>	<i>Deadline</i>
<i>March</i>	<i>6 March</i>	<i>April</i>	<i>10 April</i>	<i>May</i>	<i>8 May</i>

Updated 15/02/18 - KEJ

Cabinet Forward Work Programme.doc

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